

Name _____
(Plaintiff's name, address, and telephone number)

Address _____

Telephone _____

Plaintiff, *Pro Se*

SUPERIOR COURT OF NEW JERSEY
CHANCERY DIVISION—FAMILY PART

_____ COUNTY
(County where complaint is filed)

DOCKET NO. FM _____
(Docket number of complaint)

Name: _____ Plaintiff
vs.
Name: _____ Defendant

CIVIL ACTION
***EX PARTE* REQUEST
FOR ORDER FOR
SUBSTITUTED SERVICE
ON A SPECIAL AGENT
AND SUPPORTING
CERTIFICATION**

Please enter an order granting plaintiff _____
(Your name)
permission to serve _____, the
(Defendant's name)
defendant in the above-entitled action, by way of substituted service upon
_____. The reasons
(Name of person accepting service on behalf of defendant)
for this request are set forth in the CERTIFICATION below:

CERTIFICATION

I, _____, of full age, certify that:
(Your name)

1. I am the plaintiff in the above-entitled action.
2. I do not know the present whereabouts of the defendant and have not seen or heard from _____ directly or indirectly since on or about _____.
(Him/her) (Date)

3. I have made diligent inquiry in good faith respecting the defendant's residency and post office address in an attempt to locate and serve defendant with the complaint in this matter.

4. More specifically, I have contacted the following individuals in an attempt to locate the defendant:

A. On or about _____, I
(Date)

(Describe what you did in your attempt to locate the defendant. If you sent a letter, say, "A copy of the letter is attached hereto as Exhibit A.")

B. On or about _____, I
(Date)

(Describe what you did in your attempt to locate the defendant. If you sent a letter, say, "A copy of the letter is attached hereto as Exhibit B.")

5. In further attempts to locate the defendant, I did the following:

(Fill in the applicable sections)

A. I obtained a motor vehicle search from

(Title of the State Motor Vehicle Commission or Division where you requested the search)

They had no information as to the defendant's whereabouts. A copy of this search is attached hereto as Exhibit _____.

B. I checked all of the telephone books for _____,
(County)

_____, _____, and _____,
(County) (County) (County)

counties, and did not find the name of the defendant listed therein.

C. I have telephoned defendant's employer

(Name of defendant's employer)

and this employer does not know defendant's whereabouts.

D. I have written to the post office in town and they indicated through a written reply that there is no forwarding address for defendant.

A copy of this reply is attached hereto as Exhibit D.

6. To the best of my knowledge, I know of no individuals other than

_____, defendant's _____,
(Name of person to be served) (Relationship to defendant)
who lives at _____
(Address of person to be served)

with whom defendant might be residing or communicating.

7. I do not know of any other person connected with the defendant by marriage or business who knows defendant's residence or post office address.

8. I believe that service cannot be made within this state or outside of this state in the manner prescribed by paragraphs (a) or (b) of R. 4:4-5 of this Court, and therefore apply for an order for substituted service under paragraph (d) of that Rule, or for another form of service as the Court shall deem proper.

9. For the reasons set forth above, I request that the Court order substituted service upon _____, the defendant's _____,
(Name of person to be served) (Relationship to defendant)
at _____ residence at _____
(His/her) (Address of person to be served)

I certify that the foregoing statements made by me are true. I am aware that if any of the foregoing statements made by me are willfully false, I am subject to punishment.

(Your signature) Plaintiff, *Pro Se*

(Your name printed)

Dated _____
(Date on which you sign this document)